

**Decision Maker:** PORTFOLIO HOLDER FOR RENEWAL AND RECREATION

**Date:** For Pre-Decision Scrutiny by the Renewal and Recreation Policy Development and Scrutiny Committee on Wednesday 24<sup>th</sup> June 2015

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** MYTIME ACTIVE - INVESTMENT FUND PROPOSALS 2015/16

**Contact Officer:** Colin Brand, Assistant Director Leisure and Culture  
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**Chief Officer:** Executive Director of Environment & Community Services

**Ward:** (All Wards);

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1. Reason for report

This report provides the Renewal & Recreation Policy Development and Scrutiny Committee and Portfolio Holder with Mytime Active's (Mytime) five year Investment Fund proposals. Mytime are seeking approval for the remaining balance of the Investment Fund up to and including 2015/16 to be released to deliver the schemes as detailed in appendix 1.

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2. **RECOMMENDATION(S)**

- 2.1 That the Renewal & Recreation Policy Development and Scrutiny Committee note the content of this report and provide their comments to the Portfolio Holder.
- 2.2 That the Renewal & Recreation Portfolio Holder note the contents of this report, including the comments from the PDS Committee, and agree that all of, or part of, the £1.51m balance of the Investment Fund be released to Mytime to deliver the projects proposed in 2015/16 (Year 12) of Mytimes rolling five year investment proposals as detailed within Appendix 1.

## Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Quality Environment:
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## Financial

1. Cost of proposal: £1.555m, although only funding of £1.51m is available to contribute towards to the cost of the proposals
  2. Ongoing costs: N/A
  3. Budget head/performance centre: Capital Programme
  4. Total current budget for this head: £1.51m
  5. Source of funding: Capital Programme (Investment Fund)
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## Staff

1. Number of staff (current and additional): N/A
  2. If from existing staff resources, number of staff hours: N/A
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## Legal

1. Legal Requirement: None:
  2. Call-in: Applicable:
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Approximately 2.8 million attendances per annum across the leisure centres.
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

- 3.1 Under the contractual arrangements contained within the Deed of Variation agreed between Mytime and the Council on 1<sup>st</sup> November 2011, Mytime shall provide an Annual Report to the Council, and prior to the submission of the Annual Report they shall prepare and agree with the Council its updated rolling five year Investment Programme.
- 3.2 At the Renewal and Recreation PDS and Portfolio Holder meeting of 18<sup>th</sup> November 2014, Mytime submitted its Annual Report to the Council for 2013/14 and details of their investment fund proposals for 2015/16 which were to upgrade facilities at Beckenham Spa.
- 3.3 The Renewal and Recreation Portfolio Holder resolved at that meeting to agree the release of £330k from the Investment Fund to Mytime, in respect to their proposals for the Beckenham Spa.
- 3.4 Members may also recall that there is still an accumulation of Investment Fund monies that the Council retains, which including the 2015/16 allocation, now amounts to £1.51m. The accumulation of funds has occurred as historically Council Officers have requested clarity from Mytime regarding their previous Investment Fund proposals notably for 2014/15, however no further details were received from Mytime and therefore no updated proposals were brought before this Committee for consideration.
- 3.5 Under the terms of the existing contract between Mytime and the Council, Mytime shall normally submit the Investment Fund to the Council for its approval by 1 October in the year that immediately precedes the date on which it commences, as part of the submission of the Annual Delivery Plan. In more recent communication between Mytime and the Council, Mytime have requested that the Investment Fund proposals for 2015/16 be submitted to this Committee for consideration. Mytime have therefore recently submitted to Officers their 5 year rolling Investment Fund programme, including proposals for 2015/16. Mytime is now seeking the release the £1.51m balance of the Investment Fund, to contribute towards the delivery of their 2015/16 proposals.
- 3.6 In summary the Mytime 2015/16 proposals are for the following improvements:
- |   |                |
|---|----------------|
| Beckenham Spa: Upgrade key customer facing services                           | £110k          |
| Walnuts Leisure Centre: Upgrade key customer facing services                  | £140k          |
| Pavilion Leisure Centre: Pool upgrades / increase swimming pool features      | £500k          |
| Across Leisure Centre portfolio: Improve wet side changing                    | £300k          |
| Across Leisure Centre portfolio: Rolling programme of gym kit improvements    | £355k          |
| High Elms Golf Club Provide access to second floor / introduce downstairs bar | £150k          |
| <b>Total</b>  | <b>£1,555k</b> |
- 3.7 The Mytime 2015/16 proposals accord with previous schemes that Mytime have delivered through Investment Fund monies approved by the Council. The 2015/16 proposals seek to upgrade the facilities and improve the customer experience across the Mytime portfolio.
- 3.8 Members may recall from the meeting on 18<sup>th</sup> November 2014 that the Council and Mytime are currently having discussions into the long term contractual relationship between both parties. Some of the longer term issues around Mytimes future operation and service planning are included within those discussions, which are currently still ongoing.
- 3.9 Subject to the Investment Fund proposals within Appendix 1 being agreed at this Committee, the Council will need to receive detailed costings, plans and drawings for the proposals, which will need to be considered and agreed by Officers from the Councils Property Section to

ensure that the Council as the landlord is agreeable to the changes being proposed. This is normal procedure for any schemes that may have a structural impact on the building.

- 3.10 The investment Fund will continue to be administered by the Council through the 'agency agreement' between the Council and Mytime and used for previous Investment Fund spending.

#### **4. POLICY IMPLICATIONS**

- 4.1 The proposals support the Councils Building a Better priorities.

#### **5. FINANCIAL IMPLICATIONS**

- 5.1 Mytime have submitted proposals to spend the current balance of the Investment Fund to contribute towards the £1.555m cost of the improvements detailed in 3.6 and Appendix 1.
- 5.2 The current balance of the Investment Fund held within the capital programme, including the 2015/16 allocation, is £1.51m.

<b>Non-Applicable Sections:</b>	Legal, Personnel
Background Documents: (Access via Contact Officer)	Mytime Active Annual Report 2013/14, Renewal and Recreation Portfolio Holder 18 <sup>th</sup> November 2014  Contractual documents between the Council and Mytime Active